



Minutes of the meeting of Woodchester Parish Council on Thursday 3rd November at 7pm.

Present Cllrs: Lead, Baynham-Honri, Hamilton, Dunbar, Noon, McNealey, Pritchard, Smith and Robinson

In attendance: Seven members of the public and the Clerk

2022/124 To receive and accept any apologies for absence

There were no apologies

2022/125 To invite and receive any declarations of pecuniary interest in items on the agenda

There were none

2022/126 To offer an open forum to members of the public for discussions and questions

A member of the public noted their concern over the attack which took place in Rooksmoor on the 13th October and proposed that the PC prepared a community response. It was noted that the clerk had contacted the police about the public concern and that the police had responded to say that there will potentially be a meeting in January. A discussion followed between the council and members of public about how residents could be kept safe and what had happened in previous efforts to enhance public safety, specifically along the cycle path. It was proposed that the council could arrange for police presence at the January meeting so that residents would have the opportunity to voice their concerns.

A member of the public voiced their opinion that the access route to the cycle track was unacceptable. Cllr Dunbar explained that there are further delays with Right of Way access and that the new timescale was looking to be March. A conversation was had about the work that the council has already done so far and a member of public noted that they had applied for a designated right of way over 15 years ago.

A member of public raised concerns over dangerous parking within the village, specifically vehicles parking over narrow pavements.

Cllr Dunbar discussed the work he has done with Highways to improve road safety and suggested that he meet with the member of public so that he can see the issues and record them. Cllr Dunbar also agreed to pick up on feedback about road safety around Birds Crossing, in particular the risk to children using the school bus with contact suggestions from the County Councillor.

A number of members of the public were in attendance to discuss the planning application for the Ram Inn. (agenda item 2022/131 (e))

Chair opened up the discussion by explaining the plans and the variations from the previous application. A detailed discussion took place noting the following points:

Initials.....

- Car parking issues and importance
- Footpath
- Conservation specialist's notes
- Discrepancy in variances of existing application and new plans and lack of clarity
- Drainage
- Managed Land on behalf of Western Power
- Importance of supporting the pub
- Promotion of pub opening
- Time periods of closure
- Confirmation that the pub is registered as a community asset

The public session continued and noted an email received regarding the safety issues of lorries travelling along Southfield Rd which Cllr Dunbar agreed to pick up with Highways Manager, Paul Helbrow.

Another resident email was noted about the condition of the bridge at Birds Crossing. Cllr Pritchard agreed to look into Land Registry and report back to the council.

2022/127 To approve and sign the minutes of the Parish Council Meeting of 1st September 2022
The minutes were agreed and signed by the Chair

2022/128 To review actions from the Parish Council Meeting of 1st September 2022
The actions were reviewed, no additional actions required.

2022/129 To receive County and District Councillor reports
District councillor Robinson reported on the following:

- Cutting back of hedges near Beech Grove. It was noted that there was a home with hedges causing an obstruction. Clerk to report to Neighbourhood warden and request support.
- Suggestion of bollards to prevent dangerous parking (as per public session comments). Cllr Dunbar to pick this up with Highways
- Bus Services disruption
- Enforcing Moving Traffic Regulations
- New Investment Zones
- Cost of Living Crisis
- Double Yellow Lines

County Councillor Smith reported on the following:

- Vacant house owned by Stroud DC on Blacklow Close will be sold
- Community Governance Review – Clerk to add to January agenda
- Applegarth - Chair raised discontent with communications from Planning dept and Enforcement.

2022/130 To receive the Clerk's report
Further comments on Clerk's report as follows:
Missing Lids on Grit bins on Frogmarsh Lane – Cllr Noon will seek a resolution

2022/131 To consider and comment on the following planning applications/enforcements, decisions and appeals:
a. S.22/2278/FUL | Erection of glazed screen and porch. | Flat 1 Hillgrove House Bath Road Woodchester Stroud Gloucestershire GL5 5NR

Initials.....

The council considered the application and resolved to make no comment

- b. S.22/2279/LBC | Internal alterations and the erection of glazed screen & porch. | Flat 1 Hillgrove House Bath Road Woodchester Stroud Gloucestershire GL5 5NR**

The council considered the application and resolved to make no comment

- c. S.22/2112/HHOLD | Installation of flue, roof light and ground mounted solar panels | The Courtyard Little Britain Farm Bath Road Woodchester Stroud Gloucestershire GL5 5NX**

The council considered the application and resolved to make no comment

- d. S.22/2113/LBC | Installation of external black metal flue, re-establishing door opening, insertion of roof light. | The Courtyard Little Britain Farm Bath Road Woodchester Stroud Gloucestershire GL5 5NX**

The council considered the application and resolved to make no comment

- e. S.22/2130/FUL | Proposed detached dwelling house (Resubmission of Planning Application ref:S.21/0900/FUL) | Ram Inn High Street South Woodchester Stroud Gloucestershire GL5 5EL**

The council considered the application and the discussion held during the public session (item 2022/126). The council resolved to object to the proposal on the following grounds:

The council considered the application and resolved to object to the application on the following grounds:

We support the comments made by the Conservation Specialist.

The location of the proposed dwelling is in a prominent location and very much at a gateway to the centre of the village of South Woodchester.

Planning consent Ref:S.18/1039/FUL permitted two dwellings that sat more comfortably with the street scene. The proposed replacement of these by one three storey dwelling creates a mass that is unacceptable and a design out of character and unsuitable to the location.

Planning consent Ref:S.18/1039/FUL included improvements to the parking arrangement and an extension for the Ram Inn. The approved parking arrangements are essential for the Ram Inn.

It is noted that this application does not refer to any pub parking spaces. Parking must be included and then retained as parking for the Ram Inn in accordance with approved plan Drawing No. 1455/02 F.

It has been noted that the wall that has been built in the parking area is not in accordance with the approved plan.

We ask that if an approval of this application is deemed appropriate, we would very strongly request that conditions 1 – 10 attached to planning consent

Ref:S.18/1039/FUL be conditions that are attached to an approval document. This is essential for the protection of the Ram Inn.

2022/132

To note decisions on the following planning applications/enforcements, decisions and appeals:

- a. S.22/1900/FUL | Erection of summer house, change of use to business and raised decking (retrospective). | Applegarth Park Lane Woodchester Stroud Gloucestershire GL5 5HW – Refused**

Noted

- b. S.22/1370/VAR | Variation of Condition 2 (approved plans) of application S.20/1756/FUL - Amended storage unit form | Woodchester Mansion Woodchester Park Nymphsfield Stonehouse Gloucestershire GL10 3TS - Permitted**

Noted

- 2022/133 To consider and comment on the Cotswolds National Landscape Management Plan**
The council requested that Clerk send a response to say “keep doing what you’re doing”. Councillor McNealey will review and prepare a short response.
- 2022/134 To receive an update on the playing field and agree any further actions**
Cllrs confirmed agreement with finalised lease. Signed by chair and co signed by cllr McNealy
Council discussed requests for usage by local sports teams and potential concerns such as parking. It was agreed that the PC would allow usage on a trial period. Cllr Lead will liaise with sports team contacts. It was noted that the sports teams had agreed to fund and arrange pitch markings and will make donations to the PC toward the upkeep of the grounds.
An article will be published in Woodchester Word once details are finalised.
- Clerk will make sure that current insurance policy is adequate for the plans, and council agreed to delegate authority to clerk to make any necessary changes to ensure that cover is comprehensive.
- 2022/135 To receive an update on the play area and agree any further actions**
Lease for the site has now been agreed and clerk has written to supporters to request payment of donation pledges. Now have lease for the site. Anticipated opening date will be Easter time.
- 2022/136 To receive an update on the Village Plan and agree any further actions**
It was agreed that a survey to residents would be a useful tool to help guide the council on services and future plans. Clerk to prepare a survey for council to agree and then publish using Woodchester Word to promote it.
- 2022/137 To receive an update on road safety and SpeedWatch project and agree further actions**
Cllr Dunbar discussed the data received and advised that there will be a further update in the January meeting.
- 2022/138 To consider public suggestion of new signage on the ‘cycle track’ as per minute ref 2022/122 and agree actions**
The council agreed due to ongoing projects that this item should be deferred to the March meeting.
- 2022/139 To discuss upcoming parish events and agree any further actions/expenditure**
The next event to be supported by the PC will be the Christmas Carol singing round the village on the 21st December YES this is the correct date. The council agreed to support the funding, if needed to a maximum of £300, subject to receipts being provided to clerk and approved by council.
- 2022/140 To discuss the archiving of parish documents and agree next steps**
Council agreed to raise this item on the January agenda so that the Clerk can contact charity support group and talk to current archivist to find out what has happened so far and what options are available to us. Clerk to add something to Woodchester Word once this information is known to see if there are local residents who would like to get involved in the archiving project.
- 2022/141 To discuss support available re current cost of living crisis and agree any actions**
PC agreed to support local organisations in their efforts to provide support (Parochial Church Council due to discuss soon). Woodchester Word article has gone out asking if anyone who is aware of a resident who is struggling that they should contact the Parish Clerk. There is a lot of information available on both SDC and GCC websites. Update was provided by County Councillor Robinson.
- 2022/142 To approve expenditure and sign cheques as per annex**

Initials.....

The following payments were approved:

Date	Payee	Cheque Number	Amount	Authorising Power
03/11/22	Sylvia May Final Salary	1013	£1318.72	LGA 1972 s.112(2)
03/11/22	Sylvia May Expenses	1012	£39.86	LGA 1972 s.112(2)
03/11/22	Gloucestershire County Council (on behalf of Woodchester School) – Room Hire	1014	£60	LGA 1972 s.133
03/11/22	GeoXphere Ltd – Parish Online Maps Annual Subscription	1015	£54	LGA 1972 s.142
03/11/22	I Dig Local Ltd – Website Hosting	1016	£172.80	LGA 1972 s.142
03/11/22	D Baldwin Plant Hire	1017	£360	Public Health Act 1875 s164 Public Health Acts Amendment Act 1890 s144 Open Spaces Act 1906 ss9 & 10 Local Government (Misc.Prov.) Act 1976 s.19
03/11/22	Leopardpress.com.ltd – Woodchester Word Printing	1018	£295	LGA 1972 s.142
03/11/22	HMRC – PAYE and Employers NI contributions	1019	£302.36	LGA 1972 s112(2)
03/11/22	Amanda Rossiter – Salary payment for October and November 2022	1020	£916.86	LGA 1972 s112(2)
03/11/22	Royal British Legion	1021	£150	LGA 1972 s.137
03/11/22	The IT girl – website support	1022	£20	LGA 1972 s.142
03/11/22	Clerk Backpay following NALC 2022-23 Pay Award Agreement Sum to be calculated by PATA payroll, cheque details to be reported in January’s meeting	TBC	TBC	LGA 1972 s112(2)

2022/143

To note the latest financial statements

Due to change over in Clerk the financial statements have not been received in time for review at the meeting.

2022/144

To receive and accept resignation from Cllr Hamilton

Cllr Lead and Hamilton gave a few words on the 16 years of service Cllr Hamilton has provided to the council including 10 years as chairman. on PC, 10 yrs as Chair. The resignation opens a vacancy on the Village Hall Committee. Clerk to add a review of responsibilities in January agenda. All of the councillors thanked Cllr Hamilton for all he has contributed to the Parish.

Initials.....

2022/145 **To note date of next meeting: Thursday 5th January 2023 at Woodchester Village Hall.**

The meeting date was noted

Meeting closed at 21:30

Chair..... Date

Initials.....