

Woodchester



Parish Council

Woodchester Parish Council

Clerk: Mandy Rossiter

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Full Council Meeting of Woodchester Parish Council

Thursday 16th January at 7:30pm

The Undercroft, St Marys Church, Woodchester

Notice to members of the Council

You are hereby summoned to attend the Meeting of Woodchester Parish Council to be held on the above date for the purpose of transacting business as per the agenda below.

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, & Human Rights.

Notice to members of the Public

Members of the public are invited to attend and to ask questions and raise issues with the councillors during the public forum session within the agenda.

AGENDA

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|----------------|---|
| January2025/01 | To receive and accept any apologies for absence |
| January2025/02 | To invite and receive any declarations of interest |
| January2025/03 | To offer an open forum to members of the public for discussions and questions |
| January2025/04 | To agree accuracy of minutes taken at the last full council meeting |
| January2025/05 | To receive an update on actions from previous meetings and agree next steps |
| January2025/06 | To receive reports:
a) District Councillor
b) County Councillor
c) Clerk |
| January2025/07 | To note receipt of planning report from clerk |
| January2025/08 | To discuss ongoing PC matters and agree any actions:
a) Road Safety
b) Village Maintenance
c) Public Rights of Way in the Parish
d) Parish Council Website and Emails
e) Events
f) Grant Applications |
| January2025/09 | To discuss replacing the Roman Villa Information Board |

- January 2025/10 To discuss Toad Watch in Woodchester and agree any expenditure
- January2025/11 To review and agree the following Parish Council Documents:
a) Asset Register
- January2025/12 To consider and agree or note the following Finance Matters
a) To approve 2025-2026 budget
b) To agree 2025-2026 Precept request
c) To approve and pay payments on the January 2025 Payment Schedule
d) To note any receipts
e) To agree balance of Accounts and Bank Reconciliation
f) To conduct a spot check on financial controls
- January2025/13 To receive verbal updates from Parish Councillors on their activities and meetings
- January2025/14 To note dates of 2025 meetings

Signed:

Mandy Rossiter - Clerk to Woodchester Parish Council

6th January 2024