

Woodchester



Parish Council

Woodchester Parish Council

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Parish Council Meeting - Minutes

Recorded by: Mandy Rossiter - Clerk

Date: 14th September 2023

Meeting Commenced: 19:30

Meeting ended: 21:30

Present:

Parish Councillors:	Peter Lead (Chair) Katharine McNealey (Vice-Chair) Paul Baynham-Honri Iain Dunbar Caroline Noon
District Councillors:	
County Councillor:	Steve Robinson
Clerk:	Mandy Rossiter
Other:	Four Members of Public

Items

2023/76 To receive and accept any apologies for absence
Apologies were accepted from Cllr Hasinski and Cllr Smith

2023/77 To invite and receive any declarations of pecuniary interest in items on the agenda
None

2023/78 To offer an open forum to members of the public for discussions and questions
Member of public thanked all involved for the resurfacing of the walkway between South and North Woodchester (aka The Dippy)

Member of public chased the hooded bin at Frogmarsh. Clerk updated on the situation re fixings. It was noted that PC has a lidded bin which was removed from the Bike track due to misuse. Cllr Lead and volunteer will install at Bospin Lane to replace the one which was removed.

Initials.....

2023/79	To approve and sign the minutes of the Parish Council Meeting of 6th July 2023 The minutes were agreed and signed by chairman
2023/80	To receive County and District Councillor reports A copy of the report will be available on the PC website with the minutes. Highlights: <ul style="list-style-type: none"> Grit Bins will be placed by GCC near the paddock on Convent Lane and near the post office. Cllr Robinson is looking into having one near Berrymore. Conversations took place around the resurfacing needs around Frogmarsh and the lack of maintenance of our road signs. County Councillor will raise again at the meeting with GCC. Chairman thanked County Councillor for his report and all of his support. There was no report from the District Councillor.
2023/81	To receive the Clerk's report on actions and correspondence following previous Parish Council Meetings and agree any further actions (appendix 1) Council confirmed receipt of the clerk's report. The report was made available to public present at the meeting and will be posted on PC website
2023/82	To consider and comment on current planning applications/enforcements, decisions and appeals as per Planning List (appendix 2) The following was agreed: S.23/1586/VAR Variation to condition 7 (access) from the application S.18/1039/FUL - alteration to erect a retaining wall. Ram Inn High Street South Woodchester Stroud Gloucestershire GL5 5EL – The PC agreed to hold a public meeting in time to respond. Clerk to arrange. S.23/1565/FUL Proposed conversion of basement to one flat & installation of bat roost. Hillgrove House Bath Road Woodchester Stroud Gloucestershire GL5 5NR – The PC agreed to make no comment S.23/1566/LBC Proposed conversion of basement to one flat & installation of bat roost. Hillgrove House Bath Road Woodchester Stroud Gloucestershire GL5 5NR - The PC agreed to make no comment
2023/83	To receive Road Safety Matters Update from Cllr Dunbar and agree further actions The report was made available to public present at the meeting and will be posted on PC website Highlighted and discussed topics: <ul style="list-style-type: none"> Minor Accident at Station Road Crossing – An inspection took place and a report was sent to Highways requesting that signposting should be put in place to which Highways and PROW disputed. A46 Signage Speed limit reduction on A46 and feasibility study. Cllr Robinson has agreed to follow this up with Highways on behalf of the PC as Cllr Dunbar unable to continue with this project
2023/84	To receive an update on Rooksmoor Access bridge and agree any further actions Cllr Lead put in a pre-application which was then withdrawn due to advice from SDC to make contact with the environment agency. The EA have explained what was needed, and Cllr Lead has tried to contact the land owners on the opposite side of the stream. Cllr Lead will follow up.

2023/85	To review and agree maintenance contract and fees Amendments to be discussed with contractor for new quote: <ul style="list-style-type: none"> ▪ Amend “strim” to “strim or mow” ▪ Add Bospin Lane area
2023/86	To review membership with Gloucestershire Playing Fields Association and: <ol style="list-style-type: none"> a) Agree to renew All agreed b) Agree to pay £50 renewal fee All agreed
2023/87	To discuss section 106 funding and agree any actions Clerk to find out if wording can be amended from “Kissing Gates” to “Gates” around Woodchester
2023/88	To discuss Woodchester Word advertising permissions and agree next steps Agreed that advertising not permitted for private organisations, charities may mention fundraising campaigns within an article about their cause.
2023/89	To discuss AshDieback replanting options and agree next steps Clerk to put write a short piece for Woodchester Word to appeal for landowners to plant trees
2023/90	To discuss Parish Council Finances and agree any actions: <ol style="list-style-type: none"> a) To review and agree finance policy (appendix 3) Agreed b) To approve expenditure and sign cheques as per payment schedule (appendix 4) All agreed c) To review and approve Bank Reconciliation (appendix 5) Agreed d) To review and agree CIL reporting form (appendix 6) The report was agreed. The PC would prefer an alternative picture if the clerk can find one.
2023/91	To note risk assessments carried out at Play Area and agree any actions Noted
2023/92	To receive verbal reports from councillors None
2023/93	To receive and accept Councillor Resignations <ol style="list-style-type: none"> a) Iain Dunbar PC accepted the resignation and gave their heartfelt thanks to Cllr Dunbar for all of the work he has done for the parish b) Elizabeth Hasinski c) PC accepted the resignation and gave their heartfelt thanks to Cllr Dunbar for all of the work he has done for the parish d) To discuss the future plan for the PC and agree next steps Cllr Lead appealed to all present and expressed the need for residents to step forward and apply for a position on the council. Cllr Lead will write a piece for Woodchester Word. Clerk explained

Initials.....

that there was a vacancy for co-option and the 2 resignations received this evening will be first opened to an election process and then move to co-option if no election is called. One member of public expressed an interest and will contact clerk.

2023/94 To confirm date of next Parish Council Meeting – 2nd November

Signed

Mandy Rossiter

Initials.....