

Woodchester Parish Council

Clerk: Sylvia May

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There will be a meeting of Woodchester Parish Council on **Thursday 13th May at 7pm** at Woodchester Endowed School for the purposes of transacting the following business:



Sylvia May (Clerk to the Council)

8th May, 2021

AGENDA

- 2021/36 To elect a chairman and vice chairman and for relevant councillors to sign Acceptance of Office forms.
- 2021/37 To receive apologies for absence.
- 2021/38 To receive declarations of interest in items on the agenda.
- 2021/39 To receive questions from members of the public and those attending in an official capacity.
- 2021/40 To confirm the minutes of the Parish Council Meeting of 4th March, 2021.
- 2021/41 To receive County and District Councillor reports
- 2021/42 To receive the Clerk's report.
- 2021/43 To note the latest financial statements.
- 2021/44 To approve expenditure and approve cheques as per annex.
- 2021/45 To note planning applications, decisions and appeals from SDC as per annex.
- 2021/46 To review the Standing Orders
- 2021/47 To note that minutes of Highways and Rights of Way Committee for 4th September 2019 have been agreed
- 2021/48 To note the appointment of PKF Littlejohn LLP as external auditor.
- 2021/49 To consider quotes for Parish Council Insurance and authorise the Clerk to renew the council's insurance policy for the first of a new three-year agreement.
- 2021/50 To consider outsourcing the council's PAYE to PATA
- 2021/51 To note the budget for the Woodchester Word and the agreement made with the Editor.
- 2021/52 To receive an update on parking on St Marys Hill and agree a way forward
- 2021/53 To agree terms of reference for a working party to consider a four-year plan for the Parish Council with aims and objectives for the term.
- 2021/54 To review membership of committees, representatives and working parties.
- 2021/55 To receive comments from members of the public on items discussed at this meeting.

All are welcome

This is a public meeting; however, numbers are limited due to COVID restrictions. If you would like to attend, please contact the Clerk on 07863 098710 or at woodchesterparish@gmail.com **by 5pm on 13th May**. Alternatively (or if space won't allow) representations can be made by email in advance and will be read out at the meeting in the public participation section.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities; Crime and disorder; Health and Safety and Human Rights